



Instructions for Compliance with Liquor Tax

1. Complete an Application for Certificate of Compliance and submit to the Edmond City Clerk's Office.
2. Your application will be sent to the City Planner for verification of compliance with zoning regulations, then send to the Fire Department for verification of compliance with fire codes. After approval is received, a Certificate of Compliance will be issued by the Office of the City Clerk for submittal to the Alcoholic Beverage Laws Enforcement (ABLE) Commission*. We will call you when this certificate is ready to be picked up. The City of Edmond will, at that time, process your fee and issue you a COE liquor license.
3. **Annual Fees for full year – July 1 thru June 30**
(We will prorate the initial amount as appropriate).
 - \$475 for mixed beverage (serving strong beer and wine ONLY)
 - \$800 for mixed beverage (restaurant serving liquor, strong beer, wine)
 - \$800 for retail liquor (Liquor Stores)
 - \$1,000 for caterer/mixed beverage combo (Restaurants & Caterers; serving alcohol off premise)
 - \$500 for retail strong beer (Convenience Stores & Grocery Stores)
 - \$1,000 for retail wine (Convenience Stores & Grocery Stores)
 - \$1,000 for Large Brewer
 - \$125 for Small Brewer
 - \$2,000 for Distiller
 - \$625 for Winemaker
 - \$75 for Small Family Winery
 - \$2,500 for Interim Wine & Spirits Wholesaler
 - \$1,000 for Class B Wholesaler (Interim Beer Distributor)
 - \$2,000 for Rectifier
4. Occupational tax is renewed on an annual basis and is due on or before June 30th. A renewal reminder will be mailed to you around June 1st of each year, however, if for any reason you do not receive your renewal reminder, ***you are still responsible to make certain your license is renewed on or before June 30th of every year.***

****ABLE Commission, 3812 N Santa Fe, Suite 200, Oklahoma City, OK 73118; (405) 521-3484***

NOTE: To operate a business in the City of Edmond without a valid liquor license issued by the City of Edmond is in violation of City Code Sections 4.56.010 – 4.56.120.

City of Edmond | Office of the City Clerk

Location: 24 E. 1st St., Edmond, OK 73034; (office) 405-359-4555; (fax) 405-359-4758
Mail: P.O. Box 2970, Edmond, OK 73083-2970



APPLICATION FOR CERTIFICATE OF COMPLIANCE

(Please Print)

Name of Licensed Business: _____

Physical Address of Business: _____

Telephone # of Business: _____

Type of Organization: Corporation _____ Partnership _____ Association _____
Sole Proprietorship _____ Other _____

Type of ABE License being sought:

Mixed Beverage _____; Mixed Beverage (Serving Strong Beer & Wine Only) _____;
Retail Liquor _____; Caterer/Mixed Bev Combo _____; Retail Beer _____; Retail Wine _____;
Large Brewer _____; Small Brewer _____; Distiller _____; Winemaker _____; Rectifier _____;
Small Family Winery _____; Interim Wine/Spirits Wholesaler _____; Class B Wholesaler _____

Name under which ABE License is being sought: _____

Is this establishment: Existing _____ Proposed _____

Applicant's Name: _____

Applicant's Telephone Number(s) and Mailing Address (CSZ): _____

I, the undersigned applicant, certify that the information submitted on this application is true and correct.

SIGNED

DATE

Print Name

TITLE

FOR OFFICE USE ONLY

Received by

Date

Planning Department Approval _____

Fire Department Approval _____

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