

# SWIMMING POOL PERMIT APPLICATION



APPLICANT INFORMATION	
APPLICANT/COMPANY:	CONTACT:
ADDRESS:	CITY/ST/ZIP:
PHONE:	EMAIL:
PLANS BY:	CONTACT:
ADDRESS:	PHONE:

PROJECT INFORMATION	
<b>LOCATION &amp; DETAILS:</b>	
PROJECT ADDRESS:	SUBDIVISION: LOT/BLOCK:
<b>TYPE OF PROJECT:</b> (CHECK ALL THAT APPLY)	
<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> COMMERCIAL
<input type="checkbox"/> SWIMMING POOL	<input type="checkbox"/> HOT TUB
<b>SWIMMING POOL INFO:</b>	
TYPE OF POOL: <input type="checkbox"/> ABOVE GROUND <input type="checkbox"/> IN GROUND	WALL TYPE: <input type="checkbox"/> CONCRETE <input type="checkbox"/> VINYL <input type="checkbox"/> GUNITE
AREA OF POOL:	PROJECT COST: \$

RESPONSIBLE PARTY FOR ISSUES OTHER THAN POOL (FENCING, GATE, ETC.), IF OTHER THAN APPLICANT:	
HOMEOWNER:	PHONE:
FENCE CONTRACTOR:	PHONE:
ELECTRICAL CONTRACTOR:	PHONE:
PLUMBING CONTRACTOR:	PHONE:

SUBMITTAL INFORMATION
<ul style="list-style-type: none"> <li>▶ <b>RESIDENTIAL SWIMMING POOL APPLICATIONS MUST INCLUDE 1 SET OF PLANS DRAWN TO SCALE</b> IMPORTANT NOTICE: PERMITS WILL NOT BE ISSUED UNTIL HOMEOWNERS ACKNOWLEDGEMENT IS RECEIVED AND APPROVED</li> <li>▶ <b>COMMERCIAL SWIMMING POOL APPLICATIONS MUST INCLUDE 5 SET OF PLANS DRAWN TO SCALE.</b> COUNTY HEALTH DEPARTMENT REQUIRES A SEPARATE PROCESS AND FEES PRIOR TO REVIEWING AND APPROVING CONSTRUCTION DOCUMENTS. APPLICANTS WILL NEED TO CONTACT OKC – COUNTY HEALTH DEPARTMENT DIRECTLY AT (405)427-8651 TO OBTAIN MORE INFORMATION.</li> <li>▶ <b>TO PROCESS YOUR PERMIT APPLICATION IN A TIMELY MANNER, IT IS ESSENTIAL TO PROVIDE COMPLETE AND ACCURATE INFORMATION.</b></li> <li>▶ <b>PLEASE USE THE CHECKLIST BELOW TO VERIFY ALL PLAN REQUIREMENTS AND DOCUMENTS ARE INCLUDED WITH YOUR APPLICATION.</b></li> <li>▶ <b>ALL DOCUMENTS INDICATED MUST BE SUBMITTED FOR AN APPLICATION TO BE ACCEPTED AND SUBSEQUENTLY REVIEWED. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.</b></li> </ul>

PLAN & DOCUMENT INFORMATION	
<b>DIMENSIONED PLOT PLAN</b> ▶ PROJECT ADDRESS ▶ LOCATION AND DIMENSIONS OF POOL OR HOT TUB WITH MEASUREMENTS (IN FEET) TO PROPERTY LINES.	<b>HOMEOWNER ACKNOWLEDGEMENT</b> ▶ RESIDENTIAL ONLY ▶ PERMITS WILL NOT BE ISSUED UNTIL RECEIVED AND APPROVED

PLAN REVIEW CHECKLISTS	PLOT PLAN	H/O ACKNOWLEDGEMENT	DEED
RESIDENTIAL SWIMMING POOL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMMERCIAL SWIMMING POOL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**NOTE: A SAFETY CONSTRUCTION BARRIER MUST BE IN PLACE DURING CONSTRUCTION.**

POOLS CANNOT BE OCCUPIED WITHOUT A CERTIFICATE OF OCCUPANCY ISSUED BY THE BUILDING & FIRE CODE SERVICES DEPARTMENT.

BY SIGNING THIS FORM, YOU ACKNOWLEDGE THE BUILDING PLANS SUBMITTED COMPLY WITH ALL REQUIREMENTS, APPLICABLE CODES, AMENDMENTS AND ORDINANCES SET FORTH BY THE EDMOND CITY COUNCIL.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_