

# BOARDS *and* COMMISSIONS

## Monthly Action Report

*For the Edmond City Council and Members of the Boards and Commissions*

**July 2017**

## News from Boards and Commissions

- **Arcadia Lake Commission**

The Arcadia Lake Commission met on July 13<sup>th</sup>; the following is an update for the month:

- Status update of Carl Reherman Park – Projected summer completion for seasonal day use. Contractors working on final repairs.
- Status update of Spring Creek Trail – Asphalt being poured. Trailhead from Integris Hospital to trail in design process. Anticipating summer opening.
- Arcadia Lake Monthly Revenue Report: Revenues exceeded \$1 million for fiscal year 2016/2017. Under by \$9,358 from last fiscal year.

For more information, please contact Earl London at 216-7641.

- **Edmond Parks and Recreation Advisory Board**

The Edmond Parks & Recreation Advisory Board met July 20<sup>th</sup>; the following is the update for the month:

- Members discussed participating in next tree planting event.
- Member's board goals discussion will remain on agenda. Discussed Edmond Public School's possible interest in a Nature Park partnership.
- Members were provided information regarding City of Edmond's Strategic Plan and how the Parks and Recreation department will contribute to reach the priorities outlined.
- Members discussed September meeting to be held in Edmond 66 Park.
- Partners for Heroes project has an individual, Susan Eler, interested in providing funding.
- Carl Reherman Park opening this summer for seasonal/day use. Communicating with Oklahoma Department of Wildlife Conservation regarding the Fishing Access Grant which is 75% reimbursable.
- Spring Creek Trail paving has begun and trails will open this summer. Members watched the Trails Update portion from the City Manager's July Progress Report.
- Members were updated on tennis facility tours at Oklahoma State University, Oklahoma University, Tulsa University, and LaFortune Tennis Center. Information received on the tours will be beneficial to the new tennis center partnership with Edmond Public Schools.
- Tennis Professional Request for Qualifications should be ready for distribution next month.
- Sales Tax Project Hafer Park baseball fields renovations approved.

- Arcadia Lake Revenue report exceeded \$1 million for fiscal year 2016/2017. Below from previous year by \$9,358.
- Senior Center report 207 per day attendance.
- KickingBird Golf report over 5,000 rounds of golf.
- KickingBird Tennis report one tournament and summer camps underway.

For more information, please contact Craig Dishman at 216-7639.

- **Special Events Committee**

The Special Events Committee met on July 19<sup>th</sup>; the following events were approved:

- NAMI, "Mental Illness Awareness Week Event", Festival Market, 10/3/17
- Valhalla Racing, "Race to Valhalla 5K", Mitch Park, 10/7/17
- Epilepsy Foundation of OK, "New Hope New Beginnings", Hafer Park, 9/30/17
- OK Corvette Car Club, "Car Show", Hafer Park, 6/2/18

The Special Events Committee discussed event follow-up on the following events:

- LibertyFest, "Car Show", Hafer Park, 6/24/17
- LibertyFest, "KiteFest", Mitch Park, 6/24 - 6/25/17
- LibertyFest, "Taste of Edmond", Festival Market, 7/2/17
- LibertyFest, "Fireworks", UCO, 7/4/17
- LibertyFest, "Parade", Downtown City Streets, 7/4/17
- Edmond Performing ARTS Center, "Day of Life Celebration", Hafer Park, 7/8/17 - Cancelled

For more information, please contact Sarah London at 359-4580.

- **Edmond Planning Commission**

The Edmond Planning Commission considered the following items in July:

**July 4 PC: No Meeting**

**June 19 PC:**

1. Cross Timbers Oaks	Preliminary Plat	Approved
2. Mon Abri	Site Plan	Approved
3. Dooley Creek	Preliminary Plat	Approved
4. The District at W. Bridge Pointe	Final Plat	Approved
5. The Garage Condo's	Final Plat	Approved
6. Munger	Plan Amendment	Approved
7. Munger	Rezone	Approved
8. Sorghum Mill & Douglas Blvd	Rezone	Approved
9. ShowBiz	Rezone	Cont. to 8-8-17

For more information, please contact Randy Entz at 359-4683.

- **Edmond Bicycle Committee (EBC)**

The Edmond Bicycle Committee held their monthly meeting on July 14th. A presentation was made by Brent Armer, Edmond Fire Prevention on bicycle safety and education. John Harkess was elected as the new Chair of the committee and Chase Ray was elected Vice-Chair. An update on last year's budget request to implement the Bicycle Master Plan was discussed with an upcoming stakeholders meeting to address traffic to be scheduled soon. A sub-committee to work on an educational program partnering with the Police Department was formed. Chase Ray will chair the sub-committee and other members are Kurt Sampley, Haden Klassen, Vickie Williams and police representatives. Updates were also given on trail projects and other bicycle activities.

For more information, please contact Jan Fees at 359-4796.

- **KickingBird Golf Advisory Board**

The Kickingbird Golf Advisory Board met on July 19<sup>th</sup>; the following are course updates:

- 12<sup>th</sup> Annual 4<sup>th</sup> on the Hill, We sold out our 125 tickets in one day.
- 15<sup>th</sup> Annual KickingBird Classic sponsored by Edmond Electric. Cliff Pierce was our 2017 Champion with scores of 66-66 = 132 8 under par total.
- Red Bud Golf Tour.
- Edmond Exchange Club
- Four KickingBird Senior Men's Golf Association events, five KickingBird Women's Golf Association events and one KickingBird Men's Golf Association Events
- EC Hafer Junior Golf Program
- July Family Fun Night
- Tays Memorial Golf Tournament
- There were 4,965 rounds in July resulting in over \$232,000 in revenue.
- At the Golf Advisory Board Meeting the financials were reviewed and discussed and the staff reports given by Brian Soerensen, Head Golf Professional and Brad Jolliff, Golf Course Superintendent.

For more information, please contact Brian Soerensen at 341-5350.

- **Capital Improvement Projects Advisory Board**

The Board met on July 18th. The Board unanimously approved recommendation of the following:

- The Board elected Rob Fagnant as Chair and Bryan Richards as Vice Chair.
- The Board reviewed and unanimously approved recommendation of the FY 2017/2018 Reconstruction and Resurfacing of Streets project list.
- Also reviewed were proposed project descriptions provided by staff and the monthly sales tax report.

➤ **Staff reported on capital projects, as follows:**

- Museum Restoration – Phase I is complete except for punch list items. Staff will bring back to the Board the details of Phase II.
- Trails – the contractor is laying asphalt on the Spring Creek trail, and it should be open by the end of summer. Staff continues to work on developing connectivity for existing trails.
- Covell/I-35 – the Hotel/Conference Center is slated to open November 22. The improvements to Covell and Sooner are completed.
- Covell Widening at Santa Fe and Bryant – the intersections are expected to be completed in September.
- Reheman Park – this park is the first added to Arcadia Lake since the lake's inception and will open next month. Funding through grants and CIP funds will be needed to add a boat ramp, which would help alleviate traffic on 15<sup>th</sup> street for boaters going to Spring Creek to offload boats.
- Tennis Center – several tennis facilities in other communities/universities were toured, and the architects are compiling a list of amenities for review.

For more information, please contact Herb Blomquist at 216-7779.

- **Finance/Audit Committee**

The Finance/Audit Committee met on July 19<sup>th</sup>; the following is the monthly update:

- Accepted the Treasurer's pooled cash investment and trustee investment reports for the months of April, May and June 2017.
- Reviewed the bids for Waste Water Treatment Facility improvements. The low bid was over the engineer's estimate and exceeded the previously authorized bond authorization amount.
- The Finance and Audit Committee will review project financing at their next meeting on August 16<sup>th</sup>.

For more information, please contact Warren Porter at 359-4521.

- **Urban Forestry Commission (UFC)**

The Commission meeting was held July 12<sup>th</sup>; the updates for this month are:

- The Commission voted unanimously to approve their recommendations to City Council for a Tree Canopy Goal and initiatives to support the tree canopy goal.
- The Commission voted unanimously to approve the operations and policies for establishing and maintaining the list of Alternatively Qualified Professionals, as referenced in the recently accepted modifications to Title 22.

For more information, please contact Leigh Martin at 359-4759

- **Edmond Convention & Tourism Advisory Board (ECVB)**

The Edmond Convention & Tourism Advisory Board met on July 18<sup>th</sup>; the following was discussed:

- **Guest Presentation:**

- Ghaleb Trad, General Manager of the Hilton Garden Inn & Edmond Conference Center gave the board a progress report at the June meeting. The project continues to be ahead of schedule. He anticipates receiving a certificate of substantial completion in October. This would be followed by populating the property with furniture, fixtures and equipment and soft goods. He anticipates bringing on staff and training them through the rigorous Hilton systems in late October/early November. There will be several inspections and training sessions by Hilton corporate prior to the property going live in the Hilton system in late November/early December. He anticipates a soft opening in November with a major Grand Opening slated for December. There is some December business on the books. It was noted that the Assistant GM and Director of Sales positions have been hired and are working closely with ECVB staff.
- Board members reported on their respective areas of the Edmond tourism product: Banks/UCO, Moore/Chamber, Armstrong/Golf, Kerns/Arcadia Lake and Jones/Hotel industry.

- **Director's Report:**

- All department and staff reports were accepted as presented. Williams-White updated the board on the COE budget schedule as well as the continuing COE strategic planning process. It was noted that it would be good to revisit the ECVB strategic plan after the first of the year due to the conference center addition.
- Williams-White gave the board a heads up on a tour of the Lazy E's full facilities and operations. The tour she is working on will include members of the city council as well as EEDA. The tour took place on July 27, 2017.
- In the July meeting at Old North the board Williams-White informed the board that the August meeting would be a hard-hat tour of the conference center.

For more information, please contact Cathy Williams-White at 216-7781.

- **Visual Arts Commission (VAC)**

The Visual Arts Commission met on July 26<sup>th</sup>; the following is the update for the month:

- Commission members approved the new location for art piece "Puerta del Color I and II" by Greg Reiche; the Parks Department had suggested the center median of Kelly near Coffee Creek and members unanimously agreed.
- Discussions have begun for setting Mural policies; this item will continue to be on the agenda for the foreseeable future.
- **Art pieces update:**
- "Playmates" by L'Deane Trueblood has been received and delivered to Oklahoma City Abstract & Title Company at 1000 W 15<sup>th</sup> Street in Edmond; installation is being planned for summer.
- "Dawn of Hope" [Russell Dougherty] by Mary Lou Gresham had trees trimmed; branches were covering the sculpture's face.
- "Puppy Love" by Marianne Caroselli needs to be repaired, water leak.
- "Communion" by Gary Lee Price has been received; installation is pending.

- “Ripple Effect” a kinetic piece and “Rippling Water” a 3D Wall Treatment for the Water Resources Admin Building at 1600 N Midwest Boulevard are pending construction completion.
- “Tree Frogs on Cottonwood” a bronze by Toni Hochstetler is expected to be delivered by the end of August.
- The Edmond Citizens Police Academy are raising funds for a K-9 Officer’s memorial sculpture.
- Cleaning and refurbishing by Steve Spinharney of Green Country Services will continue in fall.

For more information, please contact Cinda Covell at 359-4545.

- **Development Impact Review Committee**

The Development Impact Review Committee (DIRC) met on July 26; the following is an update for the month:

- DIRC initiated discussion of the 2015 Fire Code Appendix D Fire Apparatus Access Roads. Chris Denton, Deputy Fire Chief, gave a presentation on the subject. The DIRC will continue discussion on the same topic at the next meeting, date not yet determined.

For more information please contact Jim Smith at 359-4704.

- **Edmond Public Transportation Committee (EPTC)**

The Edmond Public Transportation Committee met on July 13<sup>th</sup>; the following is the update for the month:

- The Committee was given an update on the ridership numbers, Total ridership from July, 2016 to June, 2017 ridership is 246,567.
- A discussion on city benches and bench permits was postponed until staff could gather the locations of the benches around town and meet with the vendors for their input.
- There was a consideration and acceptance for the Market SSA contract. Mr. Ruffin wanted staff to present his proposal for reducing the stops from 3 to 2 per day for \$44,214.28 instead of the \$64,646.34 for 3 stops. The committee would like to see the stop run like it should to accommodate the residents that need to go there. The vote from the committee to accept his proposal Failed. Randy contacted Mr. Ruffin with the results of the vote and the recommendations from the Committee.

For more information, please contact Susan Miller at 359-4694.

- **KickingBird Tennis Center Advisory Board**

The KickingBird Tennis Center Advisory Board met on July 27<sup>th</sup>; the following is the update for the month:

- Member’s board goals discussion will remain on agenda.

- Members were updated on tennis facility tours at Oklahoma State University, Oklahoma University, Tulsa University, and LaFortune Tennis Center. Information received on the tours will be beneficial to the new tennis center partnership with Edmond Public Schools.
- Members informed Request for Proposal has been changed to Request for Qualifications. City of Edmond also considering the option to operate the facility with a hired professional and salaried employees.
- KickingBird Tennis busy with summer camps and had one tournament.

For more information, please contact Craig Dishman at 216-7639.

- **Edmond Historic Preservation Trust**

The Trust met on July 17th, the following is the update for the month:

- The School House was open and provided water to visitors during the 4<sup>th</sup> of July parade.
- Schlaht reported on the EHSM's calendar of activities and exhibits coming up.
- Committee reports by board members were accepted as presented.
- Crowder's work on the guide book is in progress pending finalization of the downtown plaques.
- Docents are scheduled but Thomas indicated a continuing need to have more.
- The Walking Tours take place by appointment.
- The planning for the Historical Ghost Tours is on hold until August/September when planning will start. The dates of the tours will coincide with the weekend of the Downtown Fall Festival.
- School House – Baim, Wallace, Pike & Sneed have worked extensively as a committee to define the scope of work needed on the School House and to get in bids for the major areas requiring attention 1. Roof (school house & out building); 2. Siding & Painting (school house & out building); 3. Windows – replace and/or repair; 4. Sanding and sealing picnic tables; 5. Trimming trees. Williams-White noted that the COE Urban Forrester had been contacted and would see to the trees. Contractor bids were in for the building repairs but it became obvious that further investigation by the committee was needed. Board members stated a desire to not just repair but to replace siding with "Forever wood". Consensus was to allow the committee to further investigate and come back to the board with recommendations.
- When the board met, consensus was reached to accept the bid from James Hale/Pro Painting & Repair for the siding and paint. Consensus was reached to accept the bid of Nester Roofing for the roof work. Both items were voted as actions items by the board with unanimous approval. When reviewing the bids for windows there was concern that the bids in hand would make the building look more modern and lessen the historic experience of the school house. That element of the repairs was continued to the August meeting to allow the committee to investigate other window providers.

For more information, please contact Cathy Williams-White at 216-7781.

- **No Meetings/Reports for the July Monthly Meetings:**

- **Alarm Review Board**
- **Stormwater Drainage Advisory Board**
- **Central Edmond Urban District Board**